

GRAYS HARBOR
COUNCIL OF GOVERNMENTS
MEETING MINUTES
April 21, 2016

1. **CALL TO ORDER**

- The meeting was called to order by Chairman, Tim Alstrom at 7:00 p.m. Flag salute was held and attendance was called.

2. **ATTENDANCE**

➤ Members:

- Mayor Frank Chestnut (City of Cosmopolis)
- City Councilmember Tim Alstrom (City of Aberdeen)
- City Councilmember John Lynn (City of Ocean Shores)
- City Councilmember Holly Plackett (City of Ocean Shores)
- City Councilmember John Pellegrini (City of Hoquiam)
- Mayor Rob Bearden (City of Westport)
- Mayor Brent Schiller (City of McCleary)
- Commissioner Chuck Caldwell (Port of Grays Harbor)
- Commissioner Russ Skolrood (Grays Harbor PUD)
- Allison Grubbs (Timberland Regional Library)
- Clarinda “Pies” Underwood (Quinault Indian Nation)
- Ken Mehin (Grays Harbor Transit)

➤ Staff:

- Vicki Cummings, Executive Director
- Theresa Julius, GIS Coordinator
- Zana Dennis, Office Coordinator

A quorum was established.

➤ Guests:

Ray Brown

3. **GHCOG BUSINESS**

➤ **Action: Approval of Current Meeting Agenda**

Chairman, Tim Alstrom, asked for approval of the current meeting Agenda.

Frank Chestnut made a motion to approve; second, Ken Mehin. Motion passed unanimously.

➤ **Action: Approval of March 2016 Minutes**

Chairman, Tim Alstrom, asked for approval of the March 2016 Minutes.

John Pellegrini made a motion to approve; second, Clarinda Underwood. Motion passed unanimously.

➤ **Administrative Sub-Council Report**

Chairman, Tim Alstrom, reported that April claims and April payroll were reviewed and approved.

➤ **Action: Approval of April Claims Batch #16-04 and April Payroll**

Chairman, Tim Alstrom, asked for approval of the April Claims, Batch #16-04 in the amount of \$4,202.48 and April 2016 Payroll in the amount of \$13,985.44.

Ken Mehin made a motion to approve; second, Frank Chestnut. Motion passed unanimously.

OLD BUSINESS

➤ **Discussion: SWRTPO Regional Transportation Plan (RTP) – Bike/Ped Element**

Vicki Cummings went over the ranking results for the five year projects that were compiled from the March GHCOG meeting. Vicki then gave a Power Point presentation that outlined the goals and strategies for Grays Harbor's portion of the Active Transportation Element to be included in the RTP. After discussion the strategies were approved by consensus.

NEW BUSINESS

➤ **None**

4. **ALL- STAFF REPORT**

➤ **Vicki Cummings, Executive Director**

- Attended SWRTPO meeting to discuss designating Critical Freight Corridors.
- Vision 2020 – Scenic Byway ribbon cutting is May 10th.
- Vision 2020 –start of new campaign to re-engage community and replenish funds.
- Various changes coming down from the Feds to WSDOT to us to locals.
- Starting to prepare to work on the Westport Park and Rec Plan.

➤ **Theresa Julius, GIS Coordinator**

- New Funding Newsletter has been sent out.
- Updated Demographic Brochure is available.
- Working on digitizing 1982 a Hoquiam sewer map.
- Working on Timberworks/Forterra project. Open house April 28th.

➤ **Zana Dennis, Office Coordinator**

- Worked on Active Transportation spreadsheets.
- Helped with STIP amendments for Ocean Shores.
- Working with STP TAC to prepare for meeting and re-evaluation of process.
- Participated in the WSDOT Right Of Way webinar certification workshop.
- Attended Department of Commerce Grant Workshop.

5. **MISCELLANEOUS BUSINESS**

➤ **None**

6. MEMBER/PUBLIC COMMENT

- City of Ocean Shores, City Councilmember John Lynn
 - Put moratorium on development for Block 1, Divisions 19 and 19A areas.
 - Put moratorium on all marijuana operations not licensed prior to 2016.
 - Approved water treatment plant tank building project.
 - Continue to work on long term strategic planning.

- Grays Harbor Transit, Ken Mehin
 - Sunday bus service will start on May 8th.
 - Service to Tokeland via 105 to Raymond will start in May.
 - 4 new buses are in service with 15 second wheelchair loading capabilities.

- City of Cosmopolis, Mayor Frank Chestnut
 - Mill Creek project was funded with the addition of fish monitoring requirements.
 - New police officer on patrol and they are acquiring a new patrol car.
 - 125th Anniversary celebration will be September 11th at Lions Park.

- Port of Grays Harbor, Commissioner Chuck Caldwell
 - Approved asset recovery process for NewWood manufacturing equipment.

- Timberland Regional Library, Allison Grubbs
 - Interviewing Project Manager for Amanda Park remodel, during remodel library operations will be at the Lake Quinault School library.
 - Nov 2nd is 25th Anniversary of Amanda Park Library.
 - 2016 Libraries in the Park:
 - Monday – Finch Park
 - Tuesday - West End Park
 - Wednesday – Pioneer Park
 - Thursday – North End Park
 - Friday – *Libraries in the Gardens* at Cultivating Roots Garden, Oak Street
 - Aberdeen, Amanda Park and Westport Library closed May 4th for staff training.
 - Elma Library launched bilingual story times for children aged 3-3rd grade.
 - Friends of the Hoquiam Library received \$27,500 to refurbish the meeting and conference rooms as well as the book sale and storage rooms.
 - April 28th at 6pm at the McCleary Library Charles Wallace will present preparing for the potential Cascadia earthquake/tsunami.
 - Friends of the Montesano Library are hosting a book sale on April 29th and 30th from 9:30am to 5pm.
 - Friends of the Oakville Library put over \$25,000 into the fixing up the building, part of that went towards windows and carpeting.
 - Celebrate National Poetry Month at the Westport Library with a DIY Blackout Poetry kit.
 - Now selling Zone 2 GH Transit bus passes.

- Quinault Indian Nation, Clarinda “Pies” Underwood
 - Clarinda Underwood was re-elected to her second term as sixth Councilman.

- City of Westport, Mayor Rob Bearden
 - Tourism seems slow due to lack of clam digging.
 - One fish limit and has to be King Salmon may affect charters.
 - Some new construction is starting up.
 - Thanks to Core of Engineers, Port of GH & Ecology for helping with revetment.
 - Port of GH is rebuilding breakwall in September.
 - Shrimp season started.

- City of Hoquiam, City Councilmember John Pellegrini
 - 9th Street boat launch and moorage is complete.
 - Gable Park construction is done.
 - Jail remodel/expansion is almost complete.
 - Had an emergency sewer repair.
 - Attended a retreat with high school students to get ideas of their vision for the city. Would like to restart something like Hometown Hoquiam.

- City of McCleary, Mayor Brent Schiller
 - Summit Pacific Medical Center is open.
 - Marijuana production passed with odor restrictions.
 - Inquiries from developers due to new Thurston County permit regulations.
 - City is going to form a Redevelopment Planning Committee.
 - McCleary Community Group did a city clean up.
 - Greater Grays Harbor and college students helping to formulate a strategic plan.
 - Negotiating with Police to keep them due to budget issues.

- City of Ocean Shores, City Councilmember Holly Plackett
 - Thanks to Vicki Cummings and Tim Gibbs for past economic development work.
 - Thanks to Hoquiam, Aberdeen and Westport as all your improvements help the other cities in the County.

- City of Aberdeen, City Councilmember Tim Alstrom
 - Continue to work on LED street light change out.
 - Comcast Care Days is April 30th.
 - Katherine Skolrood had her last day, hiring new Finance Director.
 - Hired a new City Engineer.
 - New restaurant opened called Cortese's across from D&R Theater.
 - Samurai Sushi Bar & Grill seems to be very popular.
 - Chair of Public Safety toured the police department and jail; needs updating.
 - Installing a city wide phone system.

- Guest, Ray Brown
 - Proposed some ideas for Bowerman Field.
 - Proposed some solutions for traffic problems.
 - Spoke about the value of the Efficiency Kits that GH PUD is giving out.
 - Proposed some emergency preparedness solutions, including using a car inverter to power a 30watt LED bulb.

7. **ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 8:35 p.m.

GRAYS HARBOR COUNCIL OF GOVERNMENTS

115 S. Wooding St.

Aberdeen, Washington 98520

Tim Alstrom
Chair

Date

Vicki Cummings
Executive Director

Date