

GRAYS HARBOR
COUNCIL OF GOVERNMENTS
MEETING MINUTES
August 18, 2016

1. **CALL TO ORDER**

- The meeting was called to order by Chairman, Tim Alstrom at 7:00 p.m. Flag salute was held and attendance was called.

2. **ATTENDANCE**

➤ Members:

- City Councilmember Tim Alstrom (City of Aberdeen)
- City Councilmember John Lynn (City of Ocean Shores)
- Mayor Rob Bearden (City of Westport)
- Mayor Jim Sorensen (City of Elma)
- Mayor Vini Samuel (City of Montesano)
- Mayor Frank Chestnut (City of Cosmopolis)
- Commissioner Chuck Caldwell (Port of Grays Harbor)
- Councilwoman Clarinda “Pies” Underwood (Quinault Indian Nation)
- Ken Mehin (Grays Harbor Transit)

➤ Staff:

- Vicki Cummings, Executive Director
- Theresa Julius, Office Coordinator
- Zana Dennis, Office Coordinator

A quorum was established.

➤ Guests:

Ray Brown
Jim Walsh

3. **GHCOG BUSINESS**

➤ **Action: Approval of Current Meeting Agenda**

Chairman, Tim Alstrom, asked for approval of the current meeting Agenda.

Frank Chestnut made a motion to approve; second, Jim Sorensen. Motion passed unanimously.

➤ **Action: Approval of July 2016 Minutes**

Chairman, Tim Alstrom, asked for approval of the July 2016 Minutes.

John Lynn made a motion to approve; second, Clarinda “Pies” Underwood. Motion passed unanimously.

➤ **Administrative Sub-Council Report**

Chairman, Tim Alstrom, reported that August claims and August payroll were reviewed and approved.

➤ **Action: Approval of August Claims Batch #16-08 and August Payroll**

Chairman, Tim Alstrom, asked for approval of the August Claims, Batch #16-08 in the amount of \$3,613.28 and August 2016 Payroll in the amount of \$13,985.44.

Frank Chestnut made a motion to approve; second, John Lynn. Motion passed unanimously.

OLD BUSINESS

- None

NEW BUSINESS

➤ **Action: Approval of Resolution #606, GHCOG 2016 Budget Amendment #1**

The actual 2016 Beginning Fund balance has been increased to \$139,077 to accurately reflect the current funds in the GHCOG “Cash Held by County Treasurer” account as of 12/31/2015. Revenue from Member Dues for Grays Harbor County was increased to \$12,000. Expenditures for benefits and taxes were increased to \$60,982. The 2016 Ending Fund Balance is adjusted to \$155,372 due to the reconciliation of the accounts for 2015 of the Beginning Fund Balance and the two minor changes to revenue and expenditures.

Frank Chestnut made a motion to approve; second, Clarinda “Pies” Underwood. Motion passed unanimously.

➤ **Action: Approval of Resolution #607, Grays Harbor 2017-2022 Regional Transportation Improvement Plan**

Grays Harbor’s Regional Transportation Improvement Plan is a compilation of transportation improvement plans from local agencies within GHCOG’s jurisdiction. Every year GHCOG staff compiles, reviews and updates local agency TIPs. After approval by the GHCOG Board, staff forwards the information to the Southwest Washington Regional Transportation Planning Organization. Funded projects are forwarded to WSDOT for inclusion in the State TIP. This process is necessary to receive transportation funding.

John Lynn made a motion to approve; second, Clarinda “Pies” Underwood. Motion passed unanimously.

4. **ALL- STAFF REPORT**

➤ **Vicki Cummings, Executive Director**

- Updating Regional Freight Projects based on FAST Act.
- Working with WSDOT and Elma on STP construction obligation.
- Starting to work on Long Range Transit Strategies for the RTP.

➤ **Theresa Julius, GIS Coordinator**

- Working on maps for Cosmopolis, Westport, Port of GH and GGHI Showcase.
- Updated GHCOG newsletter and brochures.

- **Zana Dennis, Office Coordinator**
 - Finished 2017-2022 RTIP and prepared projects for STIP.
 - Electric Vehicle Charging Station research.
 - Helping with the Westport Park Plan.
 - Adjusting budget in preparation to prepare the 2017 Preliminary Budget.

5. MISCELLANEOUS BUSINESS

- None

6. MEMBER/PUBLIC COMMENT

- **Quinault Indian Nation, Clarinda “Pies” Underwood**
 - Nothing to add.
- **City of Elma, Mayor Jim Sorensen**
 - Schouweiler Road project is starting soon.
 - Walls are going up on the Burger King.
 - Housing sales appear to be increasing in East County.
- **City of Montesano, Mayor Vini Samuel**
 - City is looking at purchasing a track of forest land. If purchased any revenue from the land would go to the general fund.
 - Working on annexation near Camp Creek.
 - Vetting the idea of trying to get a rest stop from WSDOT.
- **City of Westport, Mayor Rob Bearden**
 - The property Ducks Unlimited wants to buy could affect the city’s water source. Encouraging people to get further information prior to supporting the sale.
- **Port of Grays Harbor, Commissioner Chuck Caldwell**
 - Nothing to add.
- **Grays Harbor Transit, Ken Mehin**
 - Nothing to add.
- **City of Ocean Shores, City Councilmember John Lynn**
 - New homes continue to be built in Ocean Shores, especially at Oyhut.
 - Greater Grays Harbor Showcase Tour is in North Beach on September 16th.
- **City of Cosmopolis, Mayor Frank Chestnut**
 - Join us on September 11th for Cosmopolis’s 125th Anniversary Celebration.
 - Notification from WSDE that secured water rights for the wells they were testing.
 - Mill Creek dam project is final engineering and design is almost done.
 - Looking at annexing some property.
- **City of Aberdeen, City Councilmember Tim Alstrom**
 - Wendy’s is being built and Tractor Supply is open.

➤ Guest, Ray Brown

- Introduced Jim Walsh; the Chair of Grays Harbor Republican Party, the Vice-Chair of Washington State Republican Party and candidate for Representative of the 19th District, to the GHCOG board.

7. **ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 7:43 p.m.

GRAYS HARBOR COUNCIL OF GOVERNMENTS
115 S. Wooding St.
Aberdeen, Washington 98520

Tim Alstrom
Chair

Date

Vicki Cummings
Executive Director

Date