

**GRAYS HARBOR
COUNCIL OF GOVERNMENTS
MEETING MINUTES
December 15, 2016**

1. CALL TO ORDER

- The meeting, held in a private room at the Quinault Beach Resort and Casino, Ocean Shores, was called to order by Chairman Tim Alstrom at 7:00 p.m. Attendance was called.

2. ATTENDANCE

➤ Members:

- City Councilmember Tim Alstrom (City of Aberdeen)
- City Councilmember John Lynn (City of Ocean Shores)
- City Councilmember Holly Plackett (City of Ocean Shores)
- Mayor Crystal Dinger (City of Ocean Shores)
- City Councilmember John Pellegrini (City of Hoquiam)
- Mayor Jim Sorenson (City of Elma)
- Mayor Frank Chestnut (City of Cosmopolis)
- Commissioner Russ Skolrood (Grays Harbor PUD)
- Michael Cardwell (Quinault Indian Nation)
- Commissioner Chuck Caldwell (Port of Grays Harbor)
- Allison Grubbs (Timberland Regional Library)
- Terri Gardner (Grays Harbor Transit)
- Mayor Vini Samuel (City of Montesano)

➤ Staff:

- Vicki Cummings, Executive Director
- Theresa Julius, GIS Coordinator
- Zana Dennis, Office Coordinator

A quorum was established.

➤ Guests:

- Sharon Chestnut
- Pam Alstrom
- Joe Gardner
- Carl Grubbs
- Guys Samuels
- Lorna Pellegrini
- Sally Lynn
- Kathy Skolrood
- Dean Dinger
- Mark Plackett

3. **GHCOG BUSINESS**

➤ **Action: Approval of Current Meeting Agenda**

Chairman, Tim Alstrom, asked for approval of the current meeting Agenda.

Frank Chestnut made a motion to approve; second, John Lynn. Motion passed unanimously.

➤ **Action: Approval of November 2016 Minutes**

Chairman, Tim Alstrom, asked for approval of the November 2016 Minutes.

John Lynn made a motion to approve; second, Frank Chestnut. Motion passed unanimously.

➤ **Administrative Sub-Council Report**

Chairman, Tim Alstrom, reported that December claims and December payroll were reviewed and approved.

➤ **Action: Approval of December Claims Batch #16-12 and December Payroll**

Chairman, Tim Alstrom, asked for approval of the December Claims, Batch #16-12 in the amount of \$3,599.92 and December 2016 Payroll in the amount of \$13,985.44.

Jim Sorenson made a motion to approve; second, Russ Skolrood. Motion passed unanimously.

OLD BUSINESS

➤ **Action: Resolution No. 609, Delegating Authority to legally bind GHCOG for Purposes of Federal reimbursement**

Vicki explained to the board that WSDOT was now requiring a resolution to legally delegate the Office Coordinator the authority to sign for the purpose of Federal reimbursement. This is mainly tied the billings and reimbursements GHCOG processed for the Surface Transportation Program (STP) funds.

Michael Cardwell made a motion to approve; second, Frank Chestnut. Motion passed unanimously.

➤ **Action: Resolution No. 610, Approval of 2017 Final Budget**

Vicki presented GHCOG's Final 2017 Budget. Overall the budget remained the same as the preliminary budget, except for a slight increase in expenses in the Benefits and Taxes category due to an increase in health insurance and a slight decrease in revenue as some revenue from the Wishkah Flood Study was received in 2016.

Frank Chestnut made a motion to approve; second, John Pellegrini. Motion passed unanimously.

NEW BUSINESS

- None

4. **ALL- STAFF REPORT**

- None

