

GRAYS HARBOR
COUNCIL OF GOVERNMENTS
MEETING MINUTES
December 14, 2017

1. CALL TO ORDER

- The meeting, held in the Port of Grays Harbor Commission Chambers, Aberdeen, was called to order by 1st Vice-Chairman Jim Sorensen at 6:30 p.m. Attendance was called.

2. ATTENDANCE

➤ Members:

- City Councilmember John Lynn (City of Ocean Shores)
- City Councilmember John Pellegrini (City of Hoquiam)
- City Councilmember Carl Sperring (City of Cosmopolis)
- Mayor Jim Sorensen (City of Elma)
- Mayor Vini Samuel (City of Montesano)
- Commissioner Russ Skolrood (Grays Harbor PUD)
- Terri Gardner (Grays Harbor Transit)
- Michael Cardwell (Quinault Indian Nation)
- Stephanie Reece (Timberland Library)

➤ Staff:

- Vicki Cummings, Executive Director
- Theresa Julius, GIS Coordinator
- Zana Dennis, Office Coordinator

➤ Guests:

- Lorna Pellegrini
- Joe Gardner
- Guys Samuels
- Sally Lynn
- Corey Reece

A quorum was established.

3. GHCOG BUSINESS

➤ **Action: Approval of Current Meeting Agenda**

1st Vice-Chairman, Jim Sorensen, asked for approval of the current meeting Agenda.

Carl Sperring made a motion to approve; second, John Lynn. Motion passed unanimously.

➤ **Action: Approval of November 2017 Minutes**

1st Vice-Chairman, Jim Sorensen, asked for approval of the November 2017 Minutes.

John Pellegrini made a motion to approve; second, Carl Sperring. Motion passed unanimously. Michael Cardwell abstained.

➤ **Administrative Sub-Council Report**

1st Vice-Chairman, Jim Sorensen, reported that December claims and December payroll were reviewed and approved.

➤ **Action: Approval of December Claims Batch #17-12 and December Payroll**

1st Vice-Chairman, Jim Sorensen, asked for approval of the December Claims, Batch #17-12 in the amount of \$4, 448.10 and December 2017 Payroll in the amount of \$14,316.83.

John Pellegrini made a motion to approve; second, Michael Cardwell. Motion passed unanimously.

OLD BUSINESS

➤ **Action: Resolution #620, Approval of 2018 Final Budget**

Vicki presented GHCOG's Final 2018 Budget. The budget changed drastically from the Preliminary Budget due to receiving additional pass through grant monies and Grays Harbor County's membership dues. The board was provided with a comparison and explanation of the budget changes.

Michael Cardwell made a motion to approve; second, John Pellegrini. Motion passed unanimously.

NEW BUSINESS

➤ **Action: Resolution #621, STP Policy and Procedures**

The STP policies and procedures were updated to meet the requirements of the new processes. The TAC reviewed, discussed and approved the draft STP policy and procedures at the November 16th TAC meeting.

Michael Cardwell made a motion to approve; second, John Pellegrini. Motion passed unanimously.

➤ **Action: Resolution #622, 2019-2021 Surface Transportation Funding (STP) Distribution**

The board approved \$3,095,848 in funding to projects scheduled to begin between 2019 and 2021. These funds needed to be distributed in order for the region to meet our STP funding allocation and WSDOT's new obligation target requirements. The TAC had previously reviewed and vetted the projects and forwarded the STP project list recommendation for funding (included in the packet).

Michael Cardwell made a motion to approve; second, John Pellegrini. Motion passed unanimously.

➤ **Action: Resolution #623, Honoring John Pellegrini**

Approved a resolution and presented a certificate of appreciation to John Pellegrini for serving the Grays Harbor Council of Governments for twelve years (2006 - 2017) in his capacity as designated representative of the City of Hoquiam to the GHCOG Board.

Carl Sperring made a motion to approve; second, Vini Samuel. Motion passed unanimously.

➤ **Action: Resolution #624, Honoring John Lynn**

Approved a resolution and presented a certificate of appreciation to John Lynn for serving the Grays Harbor Council of Governments for six years (2012 - 2017) in his capacity as designated representative of the City of Ocean Shores to the GHCOG Board.

Michael Cardwell made a motion to approve; second, Russ Skolrood. Motion passed unanimously.

4. **MISCELLANEOUS BUSINESS**

None

5. **MEMBER/PUBLIC COMMENT**

➤ **Timberland Library, Stephanie Reece**

- Starting a new strategic plan in 2018.
- Handed out a 2017 Action Plan Highlights brochure.

➤ **City of Ocean Shores, City Councilmember John Lynn**

- Gave a short speech of recognition in regard to being honored for his time serving on the GHCOG Council.

➤ **Grays Harbor PUD, Commissioner Russ Skolrood**

- Thanks to John Pellegrini and John Lynn for their service.
- Thanks to Vicki and GHCOG staff.

➤ **City of Hoquiam, City Councilmember John Pellegrini**

- Gave a short speech of recognition in regard to being honored for his time serving on the GHCOG Council.
- Roglin's was awarded the project for the water main on Simpson.

➤ **Quinault Indian Nation, Michael Cardwell**

- Nugguam subscribers will receive the new calendar with their paper.
- Received an American Planning Association Award for village design.
- QBR expansion is underway!

➤ **City of Montesano, Mayor Vini Samuel**

- Passed the budget
- Festival of Lights was biggest in history.
- The Mayor's award went to Grays Harbor Transit.
- Thanks to GHCOG staff for all their hard work.

6. **ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 6:55 p.m.

GRAYS HARBOR COUNCIL OF GOVERNMENTS
115 S. Wooding St.
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