

GRAYS HARBOR  
COUNCIL OF GOVERNMENTS  
MEETING MINUTES  
February 15, 2018

**1. CALL TO ORDER**

- The meeting, held in the Port of Grays Harbor Commission Chambers, Aberdeen, was called to order by Chairman Tim Alstrom at 6:30 p.m. Attendance was called.

**2. ATTENDANCE**

➤ Members:

- City Councilmember Robert Crumpacker (City of Ocean Shores)
- City Councilmember Holly Placket (City of Ocean Shores)
- City Councilmember Tim Alstrom (City of Aberdeen)
- Mayor Rob Bearden (City of Westport)
- Mayor Jasmine Dickhoff (City of Hoquiam)
- City Councilmember Carl Sperring (City of Cosmopolis)
- City Councilmember Tom Boling (City of Elma)
- Mayor Brent Schiller (City of McMeleary)
- Mayor Vini Samuel (City of Montesano)
- Ken Mehin (Grays Harbor Transit)
- Michael Cardwell (Quinault Indian Nation)
- Mary Thornton (Timberland Library)
- Leonard Barnes (Port of Grays Harbor)
- Commissioner Vickie Raines (Grays Harbor County)

➤ Staff:

- Vicki Cummings, Executive Director
- Theresa Julius, GIS Coordinator
- Zana Dennis, Office Coordinator

➤ Guests:

- Theresa Turpin, WSDOT Multimodal Development Manager

A quorum was established.

**3. GHCOG BUSINESS**

➤ **Action: Approval of Current Meeting Agenda**

Chairman, Tim Alstrom, asked for approval of the current meeting Agenda.

*Michael Cardwell made a motion to approve; second, Vickie Raines. Motion passed unanimously.*

➤ **Action: Approval of February 2018 Minutes**

Chairman, Tim Alstrom, asked for approval of the February 2018 Minutes.

*Carl Sperring made a motion to approve; second, Jasmine Dickhoff. Motion passed unanimously, Michael Cardwell and Vickie Raines abstained.*

➤ **Administrative Sub-Council Report**

Chairman, Tim Alstrom, reported that February claims and February payroll were reviewed and approved.

➤ **Action: Approval of February Claims Batch #18-02 and February Payroll**

Chairman, Tim Alstrom, asked for approval of the February Claims, Batch #18-02 in the amount of \$4,000.33 and February 2018 Payroll in the amount of \$14,712.08.

*Michael Cardwell made a motion to approve; second, Carl Sperring. Motion passed unanimously.*

**OLD BUSINESS**

- None

**NEW BUSINESS**

➤ **Action: 2018 Administrative Sub-Council, Election of Officers**

Tim Alstrom announced the members who had contacted him since the January meeting that were interested in serving on the Administrative Sub-Council. Tim presented the slate of officers and asked for nominations from the floor. None were presented so the slate stood as is. The slate of Officers nominated to serve in 2018 was then voted into office:

Chair – Jim Sorensen

1<sup>st</sup> Vice Chair – Carl Sperring

2<sup>nd</sup> Vice Chair – Tim Alstrom

Secretary – Russ Skolrood

Member-At-Large – Ken Mehin

*Jasmine Dickhoff made a motion to approve; second, Vickie Raines. Motion passed unanimously.*

➤ **Action: Approval of Interlocal Agreement for GH Transportation Model**

Vicki asked the board to approve an Interlocal Agreement between GHCOG and the Thurston Regional Planning Council (TRPC) to work on the Grays Harbor Transportation Model. This project was funded with Surface Transportation Program funds with TRPC participating in the match. A copy of the contract and scope of work were made available for board member to review.

*Michael Cardwell made a motion to approve; second, Vickie Raines. Motion passed unanimously.*

➤ **Discussion: SWRTPO Regional Transportation Plan Project List**

Vicki let the board know that GHCOG would be contacting their TAC Committee Members asking them to supply us with any and all of their road, freight, transit and active transportation projects that they would like to see completed by 2045 that are not currently in their six year transportation improvement plan.

4. **MISCELLANEOUS BUSINESS**

None

## 5. ALL- STAFF REPORT

### ➤ Vicki Cummings, Executive Director

- Worked with GGHI on Opportunity Zone designations for GH County.
- Participated in a meeting about reforming the Economic Development District.
- Finishing up the Hoquiam Park Plan.
- Received notification that the Westport Park Plan was approved.
- Worked a Federal Lands Access grant with Quinalt Indian Nation.
- Attending the SWRTPO meeting on February 16<sup>th</sup>.
- Held 1<sup>st</sup> Open House for the Brownfield Site Reuse and Revitalization Project.

### ➤ Theresa Julius, GIS Coordinator

- Map prep and printing for City of Hoquiam Water Department.
- Zoning maps for the City of Cosmopolis.
- Working on inventorying GIS data.
- Helped GH County with a data project.

### ➤ Zana Dennis, Office Coordinator

- Doing lots of beginning of the year file prep and housekeeping.
- Attended Electrify America Webinar.
- Helped Transit and Hoquiam with processing projects into the STIP.
- Attended Brownfield Site Reuse and Revitalization Project Open House.

## 6. MEMBER/PUBLIC COMMENT

### ➤ Timberland Library, Mary Thornton

- Received almost \$1million in State Funding for Hoquiam Library Renovations.
- Hoquiam Library will be a pilot location for a virtual reality system.
- Working with Taholah School District to get library cards and do STEM activities.
- Hoquiam is focusing on business health in 2018. Have many online business classes that people can take. Budgeting programs, etc.
- My TRL is getting digital library cards for students to do digital checkouts.

### ➤ City of Ocean Shores, City Councilmember Robert Crumpacker

- Renewed Antique Show is February 17<sup>th</sup>- 18<sup>th</sup>.
- Beachcomber's Fun Fair is March 3<sup>rd</sup>- 4<sup>th</sup>.
- Razor Clam Festival & Seafood Extravaganza is March 17<sup>th</sup>.
- City's 2017 Ending Balance was considerably higher than expected.
- IGA has plans to build a new grocery store and retail complex.
- Discussing the Pt. Brown Sidewalks project at the next city council meeting.

### ➤ City of Ocean Shores, City Councilmember Holly Plackett

- Chocolate on the Beach Festival is February 22<sup>nd</sup>-25<sup>th</sup>.

### ➤ Grays Harbor County, Commissioner Vickie Raines

- Excited to be back at the table as a GHCOG member.
- Blue Slough is scheduled to be open by the end of February, but will be gravel.
- Will be a judge at the Chocolate Festival.

- Seabrook is working on final plat and designing more plats.
  - Seabrook is trying to get access to 200 Acres of DNR and County land for mountain biking.
  - Flood wall work is almost complete on Wishkah Road.
  - County in need of a new Park and Comprehensive Plan.
  - Looking at a public/private partnership for building a new jail and possibly moving the juvenile detention center out of the tsunami zone.
- Grays Harbor Transit, Ken Mehin
- 4 month trial service to Satsop Business Park starting in May.
  - Increasing Saturday and Sunday service.
  - Going to Bremerton to tour ferry services February 23<sup>rd</sup>.
  - Now accepting credit cards at the main office.
  - Received a Park and Ride Study grant.
- Port of Grays Harbor, Leonard Barnes
- Port is working with 81 countries.
  - Pasha has 23 brands of autos going thru the Port.
  - ILWU has equivalent of 95 full time jobs.
  - Westport Marina is #10 in the nation in commercial fish landings.
  - Renewing the Port's Tree Program and will be partnering with Westport.
  - Overstock has over 200 employees now.
  - Putting in new restroom facilities at Westport Marina.
  - Upgrading the 28<sup>th</sup> Street boat launch this summer.
  - Working on grant funding to replace the playground at Friends Landing.
  - In process of training another Port Pilot.
- City of Hoquiam, Mayor Jasmine Dickhoff
- Excited about renovations for the Hoquiam Library.
  - Coastal Harvest received some legislative money.
  - Water pipeline project is coming along nicely.
  - Timberworks Master Planning continues.
  - Had a building fire in downtown Hoquiam, luckily vacant.
  - Had old boat removed that was sinking into the mud by Riverside Bridge.
  - Riverside Bridge is scheduled to be pressure washed and painted.
  - Mural will be going up on Levee Feed building.
  - Working on reworking the YMCA Summer Parks Program.
  - City Council and Mayor are in opposition about lowering fees.
  - City has a new judge.
- City of Montesano, Mayor Vini Samuel
- City has two new council members.
  - Park plan is almost approved.
  - Passed offshore drilling resolution.
  - Lots of street projects in the works for 2018.
- Obligated the Traffic Revision project.

- Working on funding for the Wastewater Treatment facility. Asking community for letters of support.
  - Supreme Court will be doing a two day program with the Montesano schools.
- City of Elma, City Councilmember Tom Boling
- Bi-Mart is breaking ground at Eagles Landing.
  - Summit Wellness Center is going up.
  - New Transportation Co-op is progressing.
  - Kidney Dialysis building is being built.
- City of Westport, Mayor Rob Bearden
- Senator Cantwell attended an offshore drilling open house in Westport.
  - City finalized purchase of the hanger next to the soccer field.
  - Attending ferry study trip to Bremerton.
  - Updating property the city purchased in preparation for putting up an event tent.
  - Dog Musers event will be held April 13<sup>th</sup>-16<sup>th</sup>.
  - City is gearing up for event season.
  - Tokeland held an erosion meeting today.
  - Safety Committee applied for a grant for vertical evac towers.
- City of McCleary, Mayor Brett Schiller
- 3<sup>rd</sup> Street Project is going to bid in March.
  - Strategic Plan public comment until February 28<sup>th</sup> & will be voted on in March.
  - City is looking at adding a Transportation Benefit District (TBD).
  - City is reaching out to DNR about ATV trails.
- Quinault Indian Nation, Michael Cardwell
- Casino expansion is coming along nicely, should be finalized in the spring.
  - Queets wastewater treatment facility needs attention, working on funding.
  - Working with National Planning Assoc. on forming a technical assistance group.
  - A Statewide planning survey will be coming out soon asking how inconsistencies in various rules and regulations that cross jurisdictions impact entities.
- City of Aberdeen, Councilmember Tim Alstrom
- Doug Farmer is helping work on the Lunch in the Park Program.
  - Council workshop on homelessness issues brought a lot of public comment at the February 14<sup>th</sup> city council meeting.
  - Glad to hear about predesign meetings for Heron Street Bridge.
  - Grays Harbor Community Foundation does wonderful things for the community.
  - It was a pleasure to serve as the GHCOG Chair in 2017.
- City of Cosmopolis, Councilmember Carl Sperring
- Dam project is on hold until May due to weather.
  - Looking over city resolutions and policies in order to implement needed updates.
- WSDOT, Theresa Turpin
- Working on the Predesign for the Heron Street Bridge. Looking for input prior to design. Bridge construction is currently scheduled for 2022.

- Heron Street Bridge predesign meeting to be scheduled in soon.

**7. ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 7:42 p.m.

GRAYS HARBOR COUNCIL OF GOVERNMENTS  
115 S. Wooding St.  
Aberdeen, Washington 98520

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Jim Sorensen  
Chairman

Date

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Vicki Cummings  
Executive Director

Date