

GRAYS HARBOR
COUNCIL OF GOVERNMENTS
MEETING MINUTES
January 18, 2018

1. CALL TO ORDER

- The meeting, held in the Port of Grays Harbor Commission Chambers, Aberdeen, was called to order by Chairman Tim Alstrom at 6:30 p.m. Attendance was called.

2. ATTENDANCE

➤ Members:

- City Councilmember Robert Crumpacker (City of Ocean Shores)
- Mayor Jasmine Dickhoff (City of Hoquiam)
- City Councilmember Carl Sperring (City of Cosmopolis)
- Mayor Jim Sorensen (City of Elma)
- Mayor Rob Bearden (City of Westport)
- Todd Baun (City of McMelear)
- Commissioner Russ Skolrood (Grays Harbor PUD)
- Terri Gardner (Grays Harbor Transit)
- Councilwoman Clarinda Pies Underwood (Quinault Indian Nation)
- Stephanie Reece (Timberland Library)
- Commissioner Chuck Caldwell (Port of Grays Harbor)

➤ Staff:

- Vicki Cummings, Executive Director
- Theresa Julius, GIS Coordinator
- Zana Dennis, Office Coordinator

➤ Guests:

- Dennis Engel, WSDOT Planning Manager

A quorum was established.

3. GHCOG BUSINESS

➤ **Action: Approval of Current Meeting Agenda**

Chairman, Tim Alstrom, asked for approval of the current meeting Agenda.

Carl Sperring made a motion to approve; second, Russ Skolrood. Motion passed unanimously.

➤ **Action: Approval of January 2018 Minutes**

Chairman, Tim Alstrom, asked for approval of the January 2018 Minutes.

Carl Sperring made a motion to approve; second, Russ Skolrood. Motion passed unanimously.

➤ **Administrative Sub-Council Report**

Chairman, Tim Alstrom, reported that January claims and January payroll were reviewed and approved.

➤ **Action: Approval of January Claims Batch #18-01 and January Payroll**

Chairman, Tim Alstrom, asked for approval of the January Claims, Batch #18-01 in the amount of \$4, 659.15 and January 2018 Payroll in the amount of \$14,712.08.

Carl Sperring made a motion to approve; second, Jasmine Dickhoff. Motion passed unanimously.

OLD BUSINESS

- None

NEW BUSINESS

➤ **Discussion: 2018 Election of Officers**

The GHCOG Administrative Sub-Council fulfills the role of the nominating committee for the upcoming election at the February meeting. The board was provided with an Election of Officers listing so they are aware of who is available to fulfill each of the Administrative Sub-Council positions and an updated listing was emailed out after the meeting. Tim Alstrom then gave a brief synopsis of the time and need requirements that come along with sitting on the Administrative Sub-Council.

➤ **Discussion: 2017 Year End Financial Reports**

The board was provided with a balance sheet, income and revenue reports for 2017. Zana briefly went over the 2017 GHCOG finances. Outlining that GHCOG had sufficient cash on hand going into 2018, that GHCOG took in all of the anticipated revenue for 2017 and all expenses were well under budget for 2017.

4. **MISCELLANEOUS BUSINESS**

None

5. **ALL- STAFF REPORT**

➤ **Vicki Cummings, Executive Director**

- EPA Brownfields preparation/meeting coordination for Open House on Feb 1st.
- SWRTPO Meeting prep. Meeting is at 10am on Feb 16th at Satsop Business Park.
- Phone meeting with Kilmer's aide to discuss GH priority project list.
- Worked with Aberdeen on Consultant selection review for East Aberdeen Project.
- Meeting with foot ferry group in Bremerton in February.

➤ **Theresa Julius, GIS Coordinator**

- Working on a land assessment map for Westport.
- EPA website development.
- Updated Demographics Brochure.
- A new Funding Newsletter is available.
- Refreshed the GHCOG Data Postcard.
- Safe Routes to School grant coming available this spring.
- Presented Park Plan to Montesano City Council. Plan is out for comment.

➤ **Zana Dennis, Office Coordinator**

- Worked with entities on 1st STIP Amendment for 2018.
- 2018 HR paperwork and reporting.
- Closing out 2017 Finances and preparing for 2018.
- Preparing 2018 files, spreadsheets, etc.

6. **MEMBER/PUBLIC COMMENT**

- Timberland Library, Stephanie Reece
 - Rainy Day reading Fridays 1/5-2/23/2018 10:30-11:30am.
 - Lunchtime Yoga at the library Thurs 12-1pm and more.
 - The Game Room 1/27, 2/24, 3/31/2018 from 2-4pm.
 - Adult Winter Reading contest 1/2-3/15/2018.
 - Slime Time is Saturday, February 3rd from 10:30-11:30am.
 - Meeting w/ all GH Library Managers Quarterly.
 - Aberdeen/Westport/Amanda Park doing a Supporting Local Economies Plan.
- City of Ocean Shores, City Councilmember Robert Crumpacker
 - Ocean Shores Washington Women Can Move Mountains is Jan 20th.
 - Issued over 100 single family home building permits in 2017 and 30 since the beginning of 2018.
- Grays Harbor PUD, Commissioner Russ Skolrood
 - Excused from the meeting after the motions and prior to public comment.
- Grays Harbor Transit, Terri Gardner
 - 2017 was a good year for Transit.
 - GPS System is fully launched, but want to add stop announcement.
 - In the 2nd month of Token Transit and it is going well.
 - \$1,500 in donations were raised for Community Outreach Programs.
 - 4th Annual Bake Sale Feb 14th 10-4 GH Transit Meeting Room.
- Port of Grays Harbor, Commissioner Chuck Caldwell
 - The Port had a great 2017, about 13% over projections.
 - AGP kept the Port very busy in 2017.
 - 3 Projects are in negotiations for the Satsop site.
- City of Hoquiam, Mayor Jasmine Dickhoff
 - City is experiencing traffic issues due to water main replacement. Coordination with WSDOT saved the city money.
 - Ended 2017 with a balanced budget.
 - Purchasing a new ambulance.
 - Developer is looking at property on Simpson for building affordable housing.
 - City may purchase a dilapidated building on Simpson for covered parking.
 - City is looking at implementing a maintenance ordinance.
 - City is restructuring some of its contracts.

- City of Elma, Mayor Jim Sorensen
 - Bi-Mart will hopefully be open by spring or summer of 2018.
 - Housing shortage issues still plague the East County.
 - Mayors are meeting in regard to homeless issues in GH County.
 - Council approved purchase of a drone for emergency management.

- City of Westport, Mayor Rob Bearden
 - Storm led to a lot of water coming over seawall in downtown Westport.
 - Pushing legislature to share some of the landing tax with the city.
 - Attending City Action Days in Olympia on Jan 24th and 25th.
 - Working with Core of Engineers on right-of-way that an owner wants to develop.
 - Council is doing an assessment of city owned land to inventory possible surplus.
 - Submitting grant application to GH Community Foundation for feasibility study for another evacuation tower.

- City of McCleary, Todd Baun
 - 3rd Street Project is waiting on one document to complete ROW.
 - Draft Strategic Plan is out. You can find it on the city website.
 - The culvert project on HWY 8 switched to other side of the road.

- Quinalt Indian Nation, Councilwoman Clarinda Pies Underwood
 - Would like to find a solution to the Sea Lion problem. They are hurting the fishing and crabbing industries.
 - Planning to possibly build a small mall at Hogan's Corner.
 - Looking at adding retail marijuana as a source of economic development.
 - The Intertribal Timber Council discusses ways to stay economically viable, because cutting all the trees is not an option.

- City of Aberdeen, Councilmember Tim Alstrom
 - Stressed importance of the East Aberdeen Project for economic development.
 - Council is doing workshops on various topics of concern in GH.
 - The city added a rental property maintenance ordinance.
 - Private ambulance service is now operating in GH.

- City of Cosmopolis, Councilmember Carl Sperring
 - Dam project is on hold until May.
 - Council is reviewing city's Policies and Procedures.
 - Already have 3 new housing permits in 2018.
 - Looking at annexing properties on south end of town.

- WSDOT, Dennis Engel
 - Heron Street Bridge Stakeholder meeting will be held in mid-February.

7. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 7:42 p.m.

GRAYS HARBOR COUNCIL OF GOVERNMENTS

115 S. Wooding St.

Aberdeen, Washington 98520

Tim Alstrom
Chairman

Date

Vicki Cummings
Executive Director

Date