

GRAYS HARBOR  
COUNCIL OF GOVERNMENTS  
MEETING MINUTES  
June 16, 2016

1. **CALL TO ORDER**

- The meeting was called to order by Chairman, Tim Alstrom at 7:00 p.m. Flag salute was held and attendance was called.

2. **ATTENDANCE**

➤ **Members:**

- City Councilmember Tim Alstrom (City of Aberdeen)
- City Councilmember John Lynn (City of Ocean Shores)
- City Councilmember Holly Plackett (City of Ocean Shores)
- City Councilmember John Pellegrini (City of Hoquiam)
- City Councilmember Robert Parnell (City of Westport)
- Mayor Vini Samuel (City of Montesano)
- Commissioner Chuck Caldwell (Port of Grays Harbor)
- Commissioner Dave Timmons (Grays Harbor PUD)
- Allison Grubs (Timberland Regional Library)
- Councilwoman Clarinda “Pies” Underwood (Quinault Indian Nation)
- Ken Mehin (Grays Harbor Transit)

➤ **Staff:**

- Vicki Cummings, Executive Director
- Theresa Julius, GIS Coordinator
- Zana Dennis, Office Coordinator

A quorum was established.

3. **GHCOG BUSINESS**

➤ **Action: Approval of Current Meeting Agenda**

Chairman, Tim Alstrom, asked for approval of the current meeting Agenda.

*John Pellegrini made a motion to approve; second, Clarinda Underwood. Motion passed unanimously.*

➤ **Action: Approval of May 2016 Minutes**

Chairman, Tim Alstrom, asked for approval of the May 2016 Minutes.

*John Pellegrini made a motion to approve; second, Ken Mehin. Motion passed unanimously. Michael Cardwell abstained.*

➤ **Administrative Sub-Council Report**

Chairman, Tim Alstrom, reported that June claims and June payroll were reviewed and approved.

- **Action: Approval of June Claims Batch #16-06 and June Payroll**  
Chairman, Tim Alstrom, asked for approval of the June Claims, Batch #16-06 in the amount of \$4,361.57 and June 2016 Payroll in the amount of \$13,985.44.

*John Lynn made a motion to approve; second, Chuck Caldwell. Motion passed unanimously.*

### **OLD BUSINESS**

- **Discussion: Regional Transportation Plan (RTP) Roadway Emphasis Areas Strategies**

Vicki Cummings gave a PowerPoint presentation that outlined Grays Harbor's portion of the Roadway Emphasis Areas to be included in the RTP. Vicki then presented a handout with potential strategies for the Roadway Emphasis Areas. She asked the members to look it over in preparation for continuing the discussion at the July meeting.

### **NEW BUSINESS**

- **Action: Approval of Resolution #604 – Grays Harbor Council of Governments 2017-2022 Transportation Improvement Plan**

Vicki asked for approval of GHCOG's annual six year TIP, which includes seven planned projects awaiting future federal transportation funding and one project that is anticipated to receive federal transportation funding in 2018.

*John Pellegrini made a motion to approve; second, Ken Mehin. Motion passed unanimously.*

- **Action: Approval of Resolution #605- GHCOG contract with Cowlitz-Wahkiakum Council of Governments**

As the Regional Transportation Planning Organization's (RTPO) lead planning agency, Cowlitz-Wahkiakum Council of Governments (CWCOG) has entered into an Interlocal Agreement with the GHCOG for the performance of regional transportation planning activities for and in Grays Harbor County. GHCOG has completed a scope of work and will receive a maximum of \$35,000 under the Agreement.

*John Pellegrini made a motion to approve; second, Clarinda Underwood. Motion passed unanimously.*

## **4. ALL- STAFF REPORT**

- **Vicki Cummings, Executive Director**

- Not awarded Brownfields EPA Grant.
- Meet with Teresa Purcell, running for 6<sup>th</sup> congressional district.
- Meeting with Westport on Park and Rec Plan.
- Finalized CWCOG Interlocal Contract.
- GH .09 Committee is looking for representatives.
- Met with Quinault and WSDOT in regard to bridge ownership.

- **Theresa Julius, GIS Coordinator**

- Ongoing mapping and data compilation projects.

- **Zana Dennis, Office Coordinator**
  - Bike/Ped Bike Counter Grant Available.
  - Attended TIB Relight WA Meeting.
  - 2017-2022 TIP Building with local entities.
  - June STIP Amendments for local entities.

**5. MISCELLANEOUS BUSINESS**

- None

**6. MEMBER/PUBLIC COMMENT**

- **Timberland Regional Library, Allison Grubbs**
  - Hired Facilities Manager for Amanda Park renovations.
  - Lake Quinault School Library will host Amanda Park programs during closure.
  - All TRL Libraries will be closed Monday, July 4<sup>th</sup>.
  - Westport Library Board of Trustees will meet on July 2<sup>nd</sup> at 7pm.
  - Try out Mergent Intellect before trial ends December 31<sup>st</sup> and give feedback.
- **Grays Harbor Transit, Ken Mehin**
  - Labor negotiations started.
  - Working on facilities LED lighting project.
  - DASH Bus Service – a Free Downtown Aberdeen Shuttle
  - Installed new trash compactor with wifi programming capability.
  - Doing a survey in conjunction with TRL.
- **Port of Grays Harbor, Commissioner Chuck Caldwell**
  - Log commodities are up at the Port.
  - Getting some interest in Satsop Business Park.
  - Westport Shipyard is closing the Aberdeen facility, but is expanding the Westport facility and moved most employees to the Westport facility.
  - Car exports are down a little due to manufacturing moving overseas.
- **City of Ocean Shores, City Councilmember John Lynn**
  - Council approved the Pt. Brown Design.
  - City is busy preparing for the Fourth of July.
  - Continuing to look at opportunities through the Water Enterprise Account.
- **City of Montesano, Mayor Vini Samuel**
  - Cascadia Rising was eye opening and educational experience.
  - Appointed Lori Benedict to fill last seat on the City Council.
  - Need to update Shoreline Management Plan by July 1<sup>st</sup>.
  - Wifi equipment has been purchased, hope to have installed early in July.
  - Saturday Morning Market at Fleet Park from 9am-1pm July 9 to August 27.
  - 75th Anniversary Celebration of Sustainable Forestry in Montesano, June 18<sup>th</sup>.
- **City of Ocean Shores, City Councilmember Holly Plackett**
  - Had a public hearing on the sand fence erosion solution.
  - Sand and Sawdust Festival is the weekend of June 25<sup>th</sup>.

