

GRAYS HARBOR
COUNCIL OF GOVERNMENTS
MEETING MINUTES
March 17, 2016

1. **CALL TO ORDER**

- The meeting was called to order by Chairman, Tim Alstrom at 7:00 p.m. Flag salute was held and Attendance was called.

2. **ATTENDANCE**

➤ Members:

- Mayor Jim Sorensen (City of Elma)
- Mayor Vini Samuel (City of Montesano)
- City Councilmember Carl Sperring (City of Cosmopolis)
- City Councilmember Tim Alstrom (City of Aberdeen)
- City Councilmember John Lynn (City of Ocean Shores)
- Shannon Anderson (Port of Grays Harbor)
- Commissioner Russ Skolrood (Grays Harbor PUD)
- Allison Grubbs (Timberland Regional Library)
- Clarinda “Pies” Underwood (Quinault Indian Nation)
- Commissioner Wes Cormier (Grays Harbor County)
- Ken Mehin (Grays Harbor Transit)

➤ Staff:

- Vicki Cummings, Executive Director
- Theresa Julius, GIS Coordinator
- Zana Dennis, Office Coordinator

A quorum was established.

3. **GHCOG BUSINESS**

➤ **Action: Approval of Current Meeting Agenda**

Chairman, Tim Alstrom, asked for approval of the current meeting Agenda.

Russ Skolrood made a motion to approve; second, John Lynn. Motion passed unanimously.

➤ **Action: Approval of February 2016 Minutes**

Chairman, Tim Alstrom, asked for approval of the February 2016 Minutes.

Jim Sorensen made a motion to approve; second, Clarinda Underwood. Motion passed unanimously.

➤ **Administrative Sub-Council Report**

Chairman, Tim Alstrom, reported that March claims and March payroll were reviewed and approved.

- **Action: Approval of March Claims Batch #16-03 and March Payroll**
Chairman, Tim Alstrom, asked for approval of the Claims, Batch #16-03 in the amount of \$3,832.39 and March 2016 Payroll in the amount of \$13,985.44.

Ken Mehin made a motion to approve; second, Russ Skolrood. Motion passed unanimously.

Presentations

- **Cheryl Haywood, Library Director, Timberland Regional Library**
Cheryl gave an overview of the new programs, workshops, partnerships and improvements that Timberland has been implementing. She also provided information on the programs, services and materials TRL provides for its members, many of which are available from your home computer.

OLD BUSINESS

- None

NEW BUSINESS

- **Discussion: SWRTPO Regional Transportation Plan- Bike/Ped trails element**
Vicki Cummings gave a Power Point presentation on the Active Transportation Element of the Regional Transportation Plan. The main goal of which is to develop an integrated county-wide non-motorized transportation system. GHCOG identified existing and proposed routes for the system and all the projects associated with those routes that could be completed in the next 20 years. Staff provided a list projects that could be implemented within a five year horizon. The board then ranked the projects in order of importance.

4. ALL- STAFF REPORT

- **Vicki Cummings, Executive Director**
 - RTP-Bike/Ped Active Transportation component.
 - Vision 2020 – Scenic Byway signage is almost complete.
 - Completed draft Unified Planning Work Program, hoping to approve final by end of week.
 - Completed a pre-application grant as a place holder for Timberworks.
 - Met with Aberdeen, County and Port in regard to East Aberdeen project.
 - Reorganizing of ColPac Economic Development District.
- **Theresa Julius, GIS Coordinator**
 - Working to digitize old sewer maps for a few entities.
 - Working on maps for RTP – Bike/Ped Active Transportation.
 - Met with Catherine on Connect GH and how works with RTP-Bike/Ped.
- **Zana Dennis, Office Coordinator**
 - Working on elements of Bike/Ped RTP project.
 - Attended a STIP training and State Auditor training.
 - Completed support paperwork for our 1st STP Progress Billing.

5. MISCELLANEOUS BUSINESS

- None

6. MEMBER/PUBLIC COMMENT

- Timberland Regional Library, Allison Grubbs
 - Working with State Library Archives on a digitization project.
- City of Ocean Shores, City Councilmember John Lynn
 - Pt. Brown project is coming along nicely.
 - Bay and Ocean erosion continue to be a problem.
 - City is working on budget forecasting in conjunction with strategic development.
- Grays Harbor Transit, Ken Mehin
 - Sunday bus service will run May through August of 2016.
 - Four new busses will be on the road next week.
- Grays Harbor County, Commissioner Wes Cormier
 - Nothing new to report.
- City of Elma, Mayor Jim Sorensen
 - Elected Officials workshop on disaster preparedness was an eye-opener. They are trying to schedule another one the Mayor suggests people take time to attend.
 - Department of Defense donated an old generator to the City of Elma.
- City of Montesano, Mayor Vini Samuel
 - Attended Parks Board Workshop with the City Council.
 - Attended Shoreline Workshop with the Planning Commission.
 - Hopes to be working on a Park Plan in the near future.
 - Mike Wincewicz retirement party is April 1st from 3-5pm.
 - Public Works is being restructured due to Mike's retirement.
 - Doug Streeter is the new CFO.
 - Attended E-911 meeting.
 - Attended Flood Authority meeting.
- City of Cosmopolis, City Councilmember Carl Sperring
 - Fish and Wildlife have been out to assess Mill Creek for fish passage.
 - 125th Anniversary celebration will be on Sunday, 9/11/16.
 - Trying to figure out how to reconfigure the court system.
 - New police officer is on the streets as of 2/18/16.
 - Mayor Chestnut attended the disaster preparedness workshop.
 - April 15th the Mug Club will be hosted at the Fire Museum.
 - Planning Commission is looking at economic development opportunities.
- City of Aberdeen, City Councilmember Tim Alstrom
 - Working hard on the Timberworks Levy.
 - Active Living Transportation Plan was adopted.
- Port of Grays Harbor, Shannon Anderson
 - Nothing to report.

- Quinault Indian Nation, Clarinda “Pies” Underwood
 - Now on Greater Grays Harbor Inc. board, attended 1st meeting.
 - Tribe is constantly working toward emergency preparedness.
 - April 2nd is the General Council Meeting.

- Grays Harbor PUD, Commissioner Russ Skolrood
 - Spoke to the importance of emergency preparedness.
 - Spoke to the importance of planning ahead to build trails; put them in your TIP.

7. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 8:17 p.m.

GRAYS HARBOR COUNCIL OF GOVERNMENTS

115 S. Wooding St.

Aberdeen, Washington 98520

Tim Alstrom
Chair

Date

Vicki Cummings
Executive Director

Date