

GRAYS HARBOR
COUNCIL OF GOVERNMENTS
MEETING MINUTES
November 16, 2017

1. CALL TO ORDER

- The meeting, held in the Port of Grays Harbor Commission Chambers, Aberdeen, was called to order by 1st Vice-Chairman Jim Sorensen at 6:30 p.m. Attendance was called.

2. ATTENDANCE

➤ Members:

- City Councilmember John Lynn (City of Ocean Shores)
- City Councilmember John Pellegrini (City of Hoquiam)
- City Councilmember Carl Sperring (City of Cosmopolis)
- Mayor Jim Sorensen (City of Elma)
- Mayor Erik Larson (City of Aberdeen)
- Mayor Brent Schiller (City of McMelear)
- Mayor Vini Samuel (City of Montesano)
- Commissioner Russ Skolrood (Grays Harbor PUD)
- Ken Mehin (Grays Harbor Transit)
- Councilwoman Clarinda Pies Underwood (Quinault Indian Nation)

➤ Staff:

- Vicki Cummings, Executive Director
- Zana Dennis, Office Coordinator

➤ Guest:

- Robert Stevens, AICP, Cowlitz Wahkiakum COG Transportation Planner

A quorum was established.

3. PRESENTATION

➤ **Robert Stevens, SWRTPO Draft 2045 RTP, Existing Conditions Chapter**

Robert Stevens gave a power point presentation on the Existing Conditions Chapter from the Draft 2045 Regional Transportation Plan. The Chapter has four emphasis areas, Active Transportation, Freight Transportation, Public Transportation and Roadways. Robert gave an explanation of each emphasis area within the Chapter and asked that the board members take the time to review the draft plan and provide him with any comments or feedback they might have by November 20th, 2017. He informed the group that there will also be time to comment later next year before the formal plan adoption. GHCOG staff emailed the link to the chapter and its associated appendices to the GHCOG distribution list.

4. GHCOG BUSINESS

➤ **Action: Approval of Current Meeting Agenda**

1st Vice-Chairman, Jim Sorensen, asked for approval of the current meeting Agenda.

John Pellegrini made a motion to approve; second, Carl Sperring. Motion passed unanimously.

➤ **Action: Approval of October 2017 Minutes**

1st Vice-Chairman, Jim Sorensen, asked for approval of the October 2017 Minutes.

John Pellegrini made a motion to approve; second, Carl Sperring. Motion passed unanimously. Erik Larson abstained.

➤ **Administrative Sub-Council Report**

1st Vice-Chairman, Jim Sorensen, reported that November claims and November payroll were reviewed and approved.

➤ **Action: Approval of November Claims Batch #17-11 and November Payroll**

1st Vice-Chairman, Jim Sorensen, asked for approval of the November Claims, Batch #17-11 in the amount of \$4,557.45 and November 2017 Payroll in the amount of \$14,316.83.

John Pellegrini made a motion to approve; second, Clarinda Underwood. Motion passed unanimously.

OLD BUSINESS

➤ **Discussion: Dec. 14th Annual Meeting**

Vicki reminded the board that the Annual Meeting will be held in the Port Commission Chambers at 6:30pm on Thursday, December 14th. GHCOG staff will be providing appetizers and desert for the meeting. Board members are welcome to bring an appetizer/finger food or treat if they would like, but it is not expected. Staff suggested planning for the annual dinner meeting event much farther in advance next year due to the high demand on restaurants and caterers in our small community during the month of December.

NEW BUSINESS

➤ None

5. **ALL- STAFF REPORT**

➤ **Vicki Cummings, Executive Director**

- Attended WSDOT Grays Harbor County Coordination Meeting.
- Did a GH area tour with the EPA Brownfields representative.
- Attended an EPA Brownfields Coalition Meeting.
- Been busy with STP planning and meetings.
- Working with Aberdeen on RFQ for the pre-engineering study on East Aberdeen Project.
- Worked with Ocean Shores on the Point Brown Project.
- Did a GHCOG presentation for the Ocean Shores Community Voices Group.
- Tim Alstrom and Vicki met with the County Commissioners in hopes of getting them to rejoin GHCOG.

➤ **Zana Dennis, Office Coordinator**

- EPA Brownfields preparation and meetings.

- Technical Advisory Committee meeting preparation and coordination.
- Attended MRSC Financial Essentials Workshop.
- Finishing up the Montesano Park Plan with Theresa.
- Finalizing the 2018 Budget.

6. **MISCELLANEOUS BUSINESS**

None

7. **MEMBER/PUBLIC COMMENT**

➤ Grays Harbor Transit, Ken Mehin

- Looking at ways to provide transit service to Satsop Business Park.
- Board approved Transit becoming part of the Regional Reduced Fair Program.
- Token Transit is live and going well.

➤ City of Ocean Shores, City Councilmember John Lynn

(Note: Had to leave the meeting after GHCOG Business/motions were completed.)

➤ Grays Harbor PUD, Commissioner Russ Skolrood

- Working on 2018 Budget.
- 1st storm was a good test to show how well the PUD is doing.

➤ City of McCleary, Mayor Brent Schiller

- Had last budget process workshop.
- Working on ROW phase of 3rd Street project.
- CERB grant to hire consultant for a Comprehensive/Strategic Plan.
- Wildcat detour is switching sides of the road soon.
- December 2nd is the Tree Lighting ceremony.
- In union negotiations.

➤ City of Elma, Mayor Jim Sorensen

- Working on the 2018 Budget.
- New apartment complex is being built.
- Wrapping up contracts.

➤ City of Cosmopolis, City Councilmember Carl Sperring

- Cosmopolis is quiet.
- Dam project is going well.

➤ City of Hoquiam, City Councilmember John Pellegrini

- Had 1st Public Hearing on the Tax Levy.
- Evaluating Shoreline Permit fee. Looking at modifying the ordinance.
- Reviewing the utility hookup fees.

➤ Quinalt Indian Nation, Councilwoman Clarinda "Pies" Underwood

- Was in Wisconsin last month for meetings.
- Fawn Sharp is going to Brazil for a Climate Change meeting.
- QBRC expansion is going up.
- On WSU, Pullman Native American Advisory Board.

➤ City of Aberdeen, Mayor Erik Larson

- 2018 Budget Workshop.
 - Looking at hiring at City Administrator in 2018.
 - Sales tax has helped the city's budget.
 - The city is putting a lot of money into sidewalk and road infrastructure.
 - Working on East Aberdeen project.
 - Starting their STP funded roundabout project.
 - Continuing to work on abatement issues.
 - Working on North Shore Levy Project.
 - Addressing homeless issues.
- City of Montesano, Mayor Vini Samuel
- Montesano is doing good.

8. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 7:37 p.m.

GRAYS HARBOR COUNCIL OF GOVERNMENTS
 115 S. Wooding St.
 Aberdeen, Washington 98520

 Jim Sorensen
 1st Vice -Chair

 Date

 Vicki Cummings
 Executive Director

 Date