

GRAYS HARBOR
COUNCIL OF GOVERNMENTS
DRAFT MEETING MINUTES
November 17, 2016

1. **CALL TO ORDER**

- The meeting, held in the Port of Grays Harbor Commission Chambers, Aberdeen, was called to order by Chairman Tim Alstrom at 7:00 p.m. Flag salute was held and attendance was called.

2. **ATTENDANCE**

➤ Members:

- City Councilmember Tim Alstrom (City of Aberdeen)
- City Councilmember John Lynn (City of Ocean Shores)
- City Councilmember Holly Plackett (City of Ocean Shores)
- Mayor Jim Sorenson (City of Elma)
- Mayor Frank Chestnut (City of Cosmopolis)
- Commissioner Russ Skolrood (Grays Harbor PUD)
- Councilman Clarinda Underwood (Quinault Indian Nation)
- Ken Mehin (Grays Harbor Transit)
- Mayor Vini Samuel (City of Montesano)

➤ Staff:

- Vicki Cummings, Executive Director
- Theresa Julius, GIS Coordinator
- Zana Dennis, Office Coordinator

A quorum was established.

➤ Guests:

Karen Sorenson

3. **GHCOG BUSINESS**

➤ **Action: Approval of Current Meeting Agenda**

Chairman, Tim Alstrom, asked for approval of the current meeting Agenda.

John Lynn made a motion to approve; second, Frank Chestnut. Motion passed unanimously.

➤ **Action: Approval of October 2016 Minutes**

Chairman, Tim Alstrom, asked for approval of the October 2016 Minutes.

John Lynn made a motion to approve; second, Jim Sorenson. Motion passed unanimously.

➤ **Administrative Sub-Council Report**

Chairman, Tim Alstrom, reported that November claims and November payroll were reviewed and approved.

➤ **Action: Approval of November Claims Batch #16-11 and November Payroll**

Chairman, Tim Alstrom, asked for approval of the November Claims, Batch #16-11 in the amount of \$3,828.60 and November 2016 Payroll in the amount of \$13,985.44.

Ken Mehin made a motion to approve; second, Clarinda Underwood. Motion passed unanimously.

OLD BUSINESS

➤ **Discussion: Annual Dinner Meeting**

The Grays Harbor Council of Governments Annual Dinner Meeting will be held at the Quinault Beach Resort and Casino on December 15th, 2016 at 7 pm with dinner to follow. We will gather at QBR at 6:30pm, the meeting will begin at 7:00pm and close shortly thereafter. We are arranging bus transportation from the GHCOG to the QBR if we have enough people interested. The bus will leave GHCOG about 5:45pm, the bus will then leave the QBR at around 9:00pm so there will be plenty of time to socialize and appreciate Quinault Beach Resort and Casino amenities.

➤ **Discussion: Regional Transportation Plan Freight Strategies & Freight Provider Stakeholder Recommendations**

The GHCOG has begun working on the freight segment of the Regional Transportation Plan. The board reviewed, discussed and approved a draft proposal of long range freight strategies to increase capacity and efficiency in the Grays Harbor Region. GHCOG will continue to work on the strategies and bring them back to the board in January. Vicki then asked the board to recommend freight providers that should be contacted to provide stakeholder recommendations during this process.

NEW BUSINESS

➤ **Discussion: GHCOG Audit Report**

Zana completed GHCOG's Local Government Assessment Audit for years 2014 and 2015. This was GHCOG's first desk audit and was a 2 year comparison versus the previous 3 year, although the cost did not go down as they the State Auditor office had claimed it would. The Auditor informed us they were starting the audit via email and requested a few supporting documents. Zana submitted the requested documents and supported the audit process. Upon completion the Auditor emailed a Small Local Government Accountability Audit Exit report to let us know the status of the audit. GHCOG had another year with no findings and no recommendations.

➤ **Action: Approval of Theresa Julius as Transportation Alternatives Program (TAP) Ranking Committee nominee**

Early in 2017 we will have a round of grant funding through the Transportation Alternatives Program (TAP), which provides funds for roadway related activities and needs like trails and pedestrian lighting. Five counties will be competing for \$1.2 million. The SWRTPO is putting together a ranking committee and we are proposing that Theresa Julius be nominated to that position for Grays Harbor County.

Vini Samuel made a motion to approve; second, Frank Chestnut. Motion passed unanimously.

4. ALL- STAFF REPORT

➤ **Vicki Cummings, Executive Director**

- SWTRPO Meeting included an EV presentation from Vicki and a transportation in Grays Harbor presentation from Tim Alstrom. The Port provided lunch and a facilities tour.
- Open House for the EPA Community Wide Brownfield Grant submittal for 2017.
- Working on Westport Park Plan Goals and Objectives.
- Meeting with WSDOT about the East Aberdeen project November 22nd.
- Helping the Port with RCO grant application.

➤ **Theresa Julius, GIS Coordinator**

- Attended International GIS Training Day.
- Webinar on the Cloud, sharing data and apps.
- Attended the Chehalis Basin Flood Strategy meeting.
- Attended the State of the State Economic Data Symposium.
- BLS will put out a survey in 2017. 1st time since 2005. Will give interesting data.

➤ **Zana Dennis, Office Coordinator**

- 2017 GHCOG Meeting Calendar.
- 2014-2015 Desk Audit.
- Closed out STP Administration.
- 2017 file preparation.

5. MISCELLANEOUS BUSINESS

- None

6. MEMBER/PUBLIC COMMENT

➤ **Quinault Indian Nation, Councilman Clarinda Underwood**

- Going to be tearing down the Silver King Motel.
- Land buyback program has Quinault now owning about 40% of land.
- Scott Reynvaan developed a CED's brochure for the Nation.
- Working on a new building in upper village for children and elders.
- Obtained a new building in Hoquiam that will be used for student support.
- Clarinda has been appointed to the Timber Council and the West Coast RPB.

➤ **Grays Harbor Transit, Ken Mehin**

- Still in union negotiations.
- Had a good audit.
- GPS tracking on the buses should be live by the end of November.
- Downtown bus is up to 200+ rides per day.

➤ **Grays Harbor PUD, Commissioner Russ Skolrood**

- Working on 2017 Budget.

➤ **City of Elma, Mayor Jim Sorenson**

- Working on 2017 Budget.

