

GRAYS HARBOR
COUNCIL OF GOVERNMENTS
ZOOM MEETING MINUTES
March 17, 2022

1. CALL TO ORDER/FLAG SALUTE

- The remote meeting, held via Zoom was called to order by Chairperson Jim Sorensen at 6:30 p.m. Attendance was called.

2. ATTENDANCE

➤ Members:

- City Councilmember Kathryn Sprigg (City of Ocean Shores)
- City Councilmember Deborah Ross (City of Aberdeen)
- Operations Manager Terri Gardner (Grays Harbor Transit)
- Library Manager Susan Howlette-Leite (Timberland Regional Library)
- Commissioner Kevin Pine (Grays Harbor County)
- Councilwoman Clarinda Pies Underwood (Quinault Indian Nation)
- City Administrator Darrin Raines (City of Cosmopolis)
- Mayor Jim Sorensen (City of Elma)
- Mayor Ben Winkelman (City of Hoquiam)
- Commissioner Phil Papac (Port of Grays Harbor)

➤ Staff:

- Vicki Cummings, Executive Director

➤ Guests:

- Matt Pahs, WSDOT Multimodal Planning Coordinator

A quorum was established.

3. GHCOG BUSINESS

➤ **Action: Approval of Current Meeting Agenda**

Chairperson, Jim Sorensen, asked for approval of the current meeting Agenda.

Phil Papac made a motion to approve; second, Clarinda Underwood. Motion passed unanimously.

➤ **Action: Approval of February 2022 Minutes**

Chairperson, Jim Sorensen, asked for approval of the February 2022 Minutes.

Deborah Ross made a motion to approve; second, Phil Papac. Motion passed unanimously.

➤ **Administrative Sub-Council Report**

Vicki reported a Sub-Council meeting was held via Zoom, but Clarinda Underwood and Ken Mehin were the only members in attendance. Therefore, a quorum was not established and no business was discussed.

➤ **Action: Approval of March 2022 Claims Batches #22-03 and March 2022 Payroll**

Chairperson, Jim Sorensen, asked for approval of the March 2022 Claims Batches #22-03 in the amount of \$3,653.94 and March 2022 Payroll in the amount of \$11,899.90.

Phil Papac made a motion to approve; second, Deborah Ross. Motion passed unanimously.

OLD BUSINESS

- None

NEW BUSINESS

- None

4. **MISCELLANEOUS BUSINESS**

- None

5. **ALL- STAFF REPORT**

➤ **Vicki Cummings, Executive Director**

- The Port's Recreation Lands and Facilities Plan it is currently out for 30-day public review & comment. Available on the Ports website.
- Working on end of year reporting elements for the UPWP
- Facilitated Aberdeen to submit their application for the National Highway Freight Program in on time.
- Part of the effort to keep the .09 program intact (SB 5868)
- Section 106 and Section 7 consultations through our brownfields program have been completed for the Cosmopolis Municipal Complex site.
- IT sharing with Port has been great. GIS up and running.
- Advertising for a part time office coordinator position and a planner.
- Looking at sharing GIS position with CWCOG.
- Zana has been deeply involved in working with our IT person. Now working on clearing up some final issues with our GIS.
- Zana has been updating maps for Aberdeen fire Department.

6. **MEMBER/PUBLIC COMMENT**

➤ **Timberland Regional Library, Library Manager Susan Howlett-Leite**

- Implemented sliding scale for lost and damaged materials according to age of material
- New subscription to ABC Mouse, free to library members on TRL.org
- Added subscription to PressReader free on TRL.org. Thousands of free newspapers and magazines

- City of Ocean Shores, Kathryn Sprigg
 - City Council approved design and peer review of the Tsunami tower project.
 - Approved design phase of pedestrian crosswalk on Point Brown
 - John Schroder passed away
 - Ken Peterson passed away
 - Razor Clam Festival this weekend
 - Ribbon cutting for new Razor Clam carving to be installed along the High Dune Trail

- City of Cosmopolis City Administrator Darrin Raines
 - Note: Darrin Raines was in attendance but was accidentally overlooked during the member comment period

- Grays Harbor Transit, Operations Manager Terri Gardner
 - Ken Mehin is at Island Transit doing a site visit
 - Wave Route coming back in mid-April once last three trainees are up to speed
 - Reinstated Centralia service last month

- City of Elma, Mayor Jim Sorensen
 - Issued RFQ for Project Manager
 - Approved the building plans for Arbys
 - Senior Center will be reopening on Monday
 - Grays Harbor Transit Board retreat very well done

- City of Hoquiam, Mayor Ben Winkelman
 - Police Chief retiring end of June
 - Executive Secretary position open in the Mayor's office
 - Joined with Mayor Martin (Ocean Shores) in National Move With the Mayor program. Only two Mayors in the state to join. Will receive funding for activities and events.
 - City Council approved motion to change Beacon Hill Park from tennis courts to pickle ball courts. Working with Library to allow residents to check out pickle ball kits.

- Quinault Indian Nation, Councilwoman Clarinda Pies Underwood
 - The reservation is now open, first time since Covid started
 - Received funding for 88 corners
 - Received funding to put in engineered log jams for Blueback Salmon habitat restoration
 - Seeking funding for Ocean Fiber project
 - Holding meetings in person now
 - Serving seniors/Elders lunches in the new Generations building for first time this Monday

- Held General Council position for 9 years. General Council elections are next month
- City of Aberdeen, City Councilmember Deborah Ross.
 - Authorized contracts for management services and construction for the roundabout
 - Authorized MOU for fire and emergency medical services with Cosmopolis
 - Received AWC state grant funding for the Summer Youth Project
 - Contract was awarded for the Reservoir Cover Replacement Project
 - Continuing Frye Creek Pump Station project
- Grays Harbor County, Commissioner Kevin Pine
 - Wrapping up Audit
 - Cold weather shelter is closing the end of March
 - Holding first in-person meeting in April
 - Grays Harbor College Men's and Women's Wrestling Teams placed 3rd in state
- Port of Grays Harbor, Commissioner Phil Papac
 - Been very busy, hope to share some good news soon
- WSDOT, Matt Pahs, WSDOT Multimodal Planning Coordinator
 - US 12 - SR 8 - Grays Harbor County Fish Passage Barriers - Remove Fish Barriers:
Crews are collecting pavement samples or working with local utility crews for utility relocation this week and next during daytime hours in advance of future projects. (<https://wsdot.wa.gov/construction-planning/search-projects/us-12-sr-8-grays-harbor-county-fish-passage-barriers-remove-fish-barriers>)
 - US 101 - SR 109 Grays Harbor, Jefferson and Clallam Counties - Remove Fish Barriers:
Crews are collecting pavement samples or working with local utility crews for utility relocation this week and next during daytime hours in advance of future projects. (<https://wsdot.wa.gov/construction-planning/search-projects/us-101-sr-109-grays-harbor-jefferson-and-clallam-counties-remove-fish-barriers-0>)
 - US 101/Hoquiam River-Riverside Ave Bridge - Machine Rooms Rehab:
We are in the process of selecting a contractor. This project replaces and repairs two machine rooms that help operate the Bridge. Work includes repairs to the existing machine rooms and wall systems, removing the old machine room, and painting the operating room. To do this important preservation work, a large crane will lift materials, including new walls and a roofing system to the machine rooms on top of the bridge. Due to the nature of the work, crews will fully close the bridge for up to 8 full nights with a signed detour in place to do most of the work. (<https://wsdot.wa.gov/construction-planning/search-projects/us-101-hoquiam-river-riverside-ave-bridge-machine-rooms-rehab>)

- This month, two of our Aberdeen maintenance workers identified a rail washout along US 12 between Elma and Oakville, contacted the rail company and successfully stopped an oncoming locative. These two crew members effectively prevented a train derailment. (<https://wsdotblog.blogspot.com/2022/03/swift-action-by-aberdeen-maintenance.html>)

7. **ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 7:31 p.m.

Deborah Ross made a motion to adjourn; second, Phil Papac. Motion passed unanimously.

GRAYS HARBOR COUNCIL OF GOVERNMENTS
 115 S. Wooding St.
 Aberdeen, Washington 98520

 Jim Sorensen
 Chairperson

Date

 Vicki Cummings
 Executive Director

Date

DRAFT