

GRAYS HARBOR  
COUNCIL OF GOVERNMENTS  
ZOOM MEETING MINUTES  
April 18, 2024

**1. CALL TO ORDER/FLAG SALUTE**

- The remote meeting, held via Zoom was called to order by Chairperson Troy Meyers at 6:31 p.m. Attendance was called.

**2. ATTENDANCE**

➤ Members:

- City Administrator Scott Anderson (City of Ocean Shores)
- City Councilmember Brandon Pauley (City of Hoquiam)
- General Manager Ken Mehin (Grays Harbor Transit)
- Library Manager Karen Kienenberger (Timberland Regional Library)
- Mayor Troy Meyers (City of Westport)
- Commissioner Phil Papac (Port of Grays Harbor)
- Mayor Josh Collette (City of Elma)
- Mayor Linda Springer (City of Cosmopolis)
- Mayor Chris Miller (City of McCleary)
- Mayor Tyler Trimble (City of Montesano)
- Councilmember Bill Breedlove (City of Oakville)

➤ Staff:

- Vicki Cummings, Executive Director
- Zana Dennis, Office and Grant Coordinator, Planner II

A quorum was established.

**3. GHCOG BUSINESS**

➤ **Action: Approval of Current Meeting Agenda**

Chairperson, Troy Meyers, asked for approval of the current meeting Agenda.

*Phil Papac made a motion to approve; second, Josh Collette. Motion passed unanimously.*

➤ **Action: Approval of March 2024 Minutes**

Chairperson, Troy Meyers, asked for approval of the March 2024 Minutes.

*Phil Papac made a motion to approve; second, Brandon Pauley. Motion passed unanimously.*

➤ **Administrative Sub-Council Report**

Chairperson, Troy Meyers, reported a Sub-Council meeting was held.

➤ **Action: Approval of April 2024 Claims Batches #24-04 and April 29, 2024 Payroll**

Chairperson, Troy Meyers, asked for approval of the April 2024 Claims Batches #24-04 in the amount of \$27,456.13 and Vicki outlined that the April 2024 Payroll is now included in the monthly claims and totaled \$23,000.

*Josh Collette made a motion to approve; second, Brandon Pauley. Motion passed unanimously.*

**OLD BUSINESS**

- None

**NEW BUSINESS**

- None

4. **MISCELLANEOUS BUSINESS**

- Vicki announced to the board that Zana will be leaving the agency to go full-time with the ILWU 24 but will stay on until the agency is able to hire a replacement for her to train.

5. **ALL- STAFF REPORT**

➤ **Vicki Cummings, Executive Director**

- Only received one response on Brownfield RFQ. Hoping EPA will grant exception for only having one response, so another RFQ doesn't have to be run.
- Worked on finalizing the UPWP at last CWCOG meeting.
- The CWCOG has scheduled in-person Transportation Policy Forums for May 15<sup>th</sup> and October 16<sup>th</sup>.
- USDOT is asking for input on goals, thresholds, and data sources on freight that could impact our critical rural freight designation.
- The five county Regional Trails Plan is close to completion.

➤ **Zana Dennis, Office and Grant Coordinator, Planner II**

- Attended a trails meeting and did a site visit with the trail consultants.
- Submitted final STP billings now that Cost Allocation Plan was approved.
- Closed out STP 2023 Administration.
- Submitted packet to obligate STP 2024 Administration.
- Worked to rectify tax withholding issues so can properly reconcile payroll.

6. **MEMBER/PUBLIC COMMENT**

➤ **Timberland Library, Library Manager Karen Kienenburger**

- The TRL Digital Navigator, which was funded from a Google grant, comes to the local libraries to help patrons with their technical devices, with finding low-cost internet providers, and other computer related services. Some locations require a reservation, and some are drop-in only. Check the [events calendar](#) for details.

➤ **City of Ocean Shores, City Administrator Scott Anderson**

- Working on a 5-year Streets Master Plan & a Fresh Waterways Master Plan.
- The High Dunes Trail is open and now has a Pocket Park at the trail's north end.
- Working on completion of the Chinook Dog Park.

- Starting in 2025 the Army Corps of Engineers and Ecology will invest 40 million to fix the jetty, but the remnant jetty will still need to be replaced.
  - Lots of events are going on at the Convention Center. Check out the calendar.
  - The city is still getting lots of requests for building permits and is close to becoming larger than Hoquiam soon.
  - Sidewalks are the next priority for the city to focus on.
- City of Hoquiam, Councilmember Brandon Pauley
- Due to issues with sound the only part of the member comment that was heard was that the city approved their Hazard Mitigation Plan.
- City of Oakville, Councilmember Bill Breedlove
- This was Bill's introductory meeting with GHCOG.
  - Committed to being involved with GHCOG and the community.
- City of Westport, Mayor Troy Meyers
- A new City Council Member resigned. They received 6 applications to replace the position and have narrowed it down to 4 applicants for which they will meet with on the 29<sup>th</sup>.
  - Met with state agencies in the fall and there were concerns about wildfires in the state parks, so the city has gotten a contract with Firewise.
  - The council voted to approve the purchase of the professional building.
  - The city is doing a review of all the city owned parcels.
  - Planning upgrades to parks for softball and baseball.
- Grays Harbor Transit, General Manager Ken Mehin
- Thanks to Mayor Miller for inviting Ken to come out to give input on the transit station revitalization project.
  - May 6<sup>th</sup> the new Wave services start in Hoquiam.
  - A weekday Shuttle is starting in Hoquiam.
  - Weekend Dial-a-Ride services are starting in Ocean Shores.
  - Wave weekend services are starting in Aberdeen.
- Port of Grays Harbor, Commissioner Phil Papac
- The Port is very busy.
  - The Port Staff are doing great work.
  - T4 expansion is moving forward.
- City of Elma, Mayor Josh Collette
- Lost connection before member comment.
- City of McCleary, Mayor Chris Miller
- Thanks to Ken Mehin for coming out to give input on the transit station revitalization project.
  - The Comprehensive Plan is out for Public Hearing, which is part of Commerce's 60-day review process.
  - A contract was awarded to Gray and Osborne for the Maple Street Sidewalk's.

